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**NEWHALL SCHOOL DISTRICT**

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**Michelle M. Morse, Ed.D.**

Assistant Superintendent  
Human Resources

March 12, 2020

Good Afternoon,

I recognize that we are all experiencing a great deal of stress and anxiety around the recent outbreak of the coronavirus. We have been working to keep you abreast on our efforts to ensure that our staff and students are safe at school. As I shared in my earlier message, I would be updating you on any changes to our current plans. After collaborating with State, County, City, and our neighboring school districts earlier today, we have decided to cancel the following events **through April 30<sup>th</sup>**:

- All District sponsored events involving more than 250 people
- All field trips starting Monday March 16<sup>th</sup>
- All school assemblies and activities involving outside vendors
- All District sponsored professional development trainings
- Attendance of staff at any conference

Lastly, we recognize the risk of teachers and parents meeting face to face for parent conferences, but we know that keeping you informed on the progress of your child(ren) is vital. As a result, parent conferences will occur via a phone conference this spring rather than our traditional format. Your school will be sharing more information about the specifics next week.

I will continue to keep you up to speed if anything changes. Thank you for your support and sending us the most amazing kids. Our staff looks forward to seeing you and children each day!

Jeff Pelzel,  
Superintendent of Schools